



Policies 2011-2012

TUITION AND STATEMENTS: Tuition is broken down into nine (9) equal monthly payments. It allows for up to 3 snow days before make-up classes are scheduled or class credit is issued. Statements may be picked up at the office, and **tuition is due the first week of each month.** Statements will be mailed in September (includes recital costume costs), and in May. *You will be charged \$30 for each returned check.*

LATE FEES: **If your monthly payment is not made by the 15th of the month, a \$5 late fee will be assessed. If your account is one month past due, your child will not be allowed to attend class.** Costume fees will be due Dec 1—before costumes are ordered. All accounts and costumes must be paid in full for your child to dance in the May recital.

DANCE ATTIRE: Proper dance attire is required according to teacher discretion.

BAD WEATHER POLICY: If Dowagiac Union Schools close due to bad weather, Encore School of the Arts will also be closed. If bad weather develops after school has begun, Encore may cancel evening classes. Watch local television stations for closings, and we will also send out an e-mail notification to the e-mail address you have provided.

ABSENSE: Though regular attendance is expected, we realize that some students may sometimes need to miss. Dancers are invited to make up classes according to their teacher’s recommendation. No class credit is given for missed classes; make up classes are not counted toward perfect attendance.

DROP CLASS PROCEDURE: If a dancer chooses to drop a class, a drop form must be completed in the office to be officially removed from the class roster. Parents will be responsible for costumes and tuition up until the form is turned in, dated and signed by parents.

RECITAL COSTUMES: Encore School of the Arts expects that all students on the roster on December 1, 2011 will participate in the May 2012 Recital. Parents are responsible for the cost of the costumes (including shoes and tights), which will be ordered in December. If there is any conflict with the dancer’s schedule and the May recital, please notify the instructor and the office as soon as possible before December 1. **Costume costs will be included in the September statement and are due by December 1. If paid in full by November 1, members will receive a \$10 discount on each costume.**

I hereby give consent for ESOTA to provide basic treatment for minor occurrences. I authorize the transfer of my child to any health care provider if the ESOTA staff believes medical attention is necessary. I further grant permission to ESOTA to take photographs of my child for use in promotional materials including printed media and web applications. I authorize this use indefinitely without compensation to me.

If you choose not to grant permission for your child’s photo to be used, please check here.

I _____, have read and agree to abide by the
(Please print parent or legal guardian name)

policies of Encore School of the Arts.

Student name

(Parent/legal guardian signature)

(date)



Fee Schedule 2011-2012

MEMBERSHIP: The cost of a membership to Encore School of the Arts is \$30 per year.

MEMBER DISCOUNTS: Member families receive discounts on classes, dancewear, recital costumes, and tickets. Members also receive the Encore Newsletter, free or discounted admission to programs and events, invitations to receptions, lectures, fundraisers, and members-only events, and discounts on facility rental. See our *Membership Benefits* brochure for details.

MUSIC TUITION: Music lessons are private half-hour lessons and tuition is \$80 per month. Sometimes group lessons are available. We currently offer voice, piano, guitar, violin, and percussion (drums). Bios of instructors are available on our web site.

DANCE TUITION: Encore School of the Arts runs a nine-month program of dance where the tuition is broken down into 9 equal payments, and is due the first class of the month. There is a late fee assessed on the 8th of the month. The program culminates in a dance recital in May. *Recital costumes, dancewear, and dance shoes are at an additional cost, and costumes must be paid for by December 1.* Make checks out to *Encore*. Our returned check fee is \$30.

30 minute class—\$30 per month for Encore members/\$34 for non-members

45 minute class—\$34 members/\$38 non-members

55 minute class—\$38 members/\$40 non-members

MEMBER DANCE TUITION DISCOUNTS. Choose one only:

- UNLIMITED CLASSES for an individual dancer: \$135/mo
- UNLIMITED CLASSES for a family (immediate family siblings): \$250/mo
- Pay the entire 9 months of tuition in full by September 10, and save 10%

Tuition is subject to change

Class schedule is subject to change

SPECIAL CLASSES: Besides the 9 month program of dance, Encore also offers special short classes in different areas. These have included classes like the Ballarina Tea Party, The Super Hero Training Camp, The Biggest Loser Contest, Tumbling for Boys, Super Hero Summer Art Camp, and Master Classes in Dance. We also offer visual arts classes in painting, drawing, printmaking, jewelry and others. Watch for these special classes in the Encore newsletter, as well as on the web site, and handouts at the Encore office. Feel free to inquire about classes you are interested in! If you don't receive the newsletter, stop by the office and drop off your e-mail address.



Dates to Remember 2011-2012

MAY 23 Registration for fall classes; non-members pay first month tuition

JUNE 6 EDC Spring Show tickets go on sale: \$8 general admission

JUNE 13 Super Hero Summer Art Camp begins (five one-week sessions)

JULY 11 Summer dance and tumbling begins (four Mondays)

AUGUST 27 Saturday, auditions for Pom Team (9 am) and Encore Angels (12 pm)

SEPTEMBER 6 Tuesday, fall classes begin!

SEPTEMBER 10, Saturday, Encore Dance Company auditions (9 am)

SEPTEMBER 10 Last day for members to get 10% discount for paying 9 months tuition in full

NOVEMBER 1 Last day for members to get \$10 off each costume for early payment

DECEMBER 1 Recital costume fees due; last day to notify office of recital date conflict

TBA Member recital ticket presale

TBA Recital Photos taken

TBA Dress Rehearsal

MAY 2012 Dance Recital at Dowagiac Middle School's Performing Arts Center with shows at 1 pm and 6 pm. All dancers perform in both shows. We offer DVDs, tees, and recital photos. *This date will be announced in August.*

Class schedule is subject to change

DRESS CODE for Classes

Acro—any color shorts and a tank top or leotard. Boys should wear shorts and a tee shirt.

Ballet—any color leotard with tan or pink tights. Ballet skirts can be worn at the teacher's discretion.

Contemporary—any color leotard, unitard, or tights.

Jazz, Hip Hop, Musical Theatre—any color leotard and tights. Dance pants are optional.

Tap & Clogging—any color leotard and tights. Dance pants can be worn at the instructor's discretion.

Shoes—please check with the instructor or with the office for required shoes.



Membership Benefits 2011

1. Discount on classes
2. 10% discount on dancewear
3. 10\$ off per costume if paid in full by Nov 1 (All costume fees due by Dec 1)
4. Encore School of the Arts monthly Newsletter
5. Invitations to receptions, fundraisers, and members-only events
6. Free or discounted admission to programs and events
7. Discount on recital tickets
8. 10% discount on one-time facility rental
9. Listing in our recital and show programs
10. One free facility rental per year for business meeting or gathering
11. Invitation to special Artists' Dinners
12. Recognition in our annual report
13. Recognition in our brochures and on banner
14. Program naming opportunity ("The Smith Lecture Series in Dance")
15. Naming opportunity ("The Miller Dance Studio," "The Jones Family Performance Space")

Family (\$30)

Benefits 1-8

Friends of Encore (\$31-\$499)

Benefits 1-9

Sponsor (\$500-\$999)

Benefits 1-10

Patron (\$1,000-\$2,499)

Benefits 1-11

Benefactor (\$2,500-\$4,999)

Benefits 1-12

Donor (\$5,000-\$9,999)

Benefits 1-13

Directors' Circle (\$10,000+)

Benefits 1-14